

TRACKING RESOLUTIONS

Children and Young People Overview and Scrutiny Panel

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
17 June 2010 / 5 (2)	It was <u>agreed</u> that Kate Taylor and Jake Paget to receive a formal recognition of their work on the Panel.		The Chair, Amelia Boulter and Lead Officer	The Chair will be meeting with Jake and Kate on 27.07.10 to evaluate the contribution they have made to the panel. The DSO to set up a meeting with the Chair to look at recognition for Jake and Kate. This action is now complete.	
17 June 2010 / 6 (1)	It was <u>agreed</u> that the Democratic Support Officer and Lead Officer produce a pool of people the Panel can draw on to help the Panel with the scrutiny of the work programme.	The Terms of Reference to be reviewed and updated.	Amelia Boulter and Giles Perritt	This item is outstanding. A new Lead Officer has now been appointed. The DSO will set up a meeting with the Lead Officer to discuss this item. New co-opted representatives have been appointed to the Panel. This action is now complete.	
17 June 2010 / 12 (2)	It was <u>agreed</u> that a briefing note is provided to the Panel on Autistic Spectrum Disorder (ASD) provision in all schools and how the Panel could address this issue;	The Panel considered the work programme for 2010/11.	Andrea Langman and Claire Oatway	A briefing note is being produced and will be circulated to Panel members outside the meeting. The DSO has chased this briefing note. The ASD review has just been completed and the AD will be producing a more purposeful briefing note for the panel.	07.10.10
17 June 2010 / 12 (4)	It was <u>agreed</u> that a workshop on children's services is to be organised for Panel members.	The Panel considered the work programme for 2010/11.	Amelia Boulter and Lead Officer	A workshop to be organised with the new Lead Officer. A workshop for the panel took place on 07.10.10. This action is now complete.	07.10.10
15 July 2010 / 18	It was <u>agreed</u> that a briefing note on feedback from Overview and Scrutiny Management Board to be circulated to panel members outside the meeting.	Feedback from Management Board.	Amelia Boulter	Completed.	

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
15 July 2010 / 19 (1)	Agreed that – information be provided to the panel on the breakdown of schools that attend the City Youth Council and geographical spread.	Report on Young Persons Engagement with scrutiny.	Karl Sweeney	A report to comeback to the panel on 06.01.11.	06.01.11
15 July 2010 / 19 (2)	Agreed that - the budget is revisited to enable more young people to participate in the Youth Parliament elections in their schools to enable a proper democratic process to take place for young people.	Report on Young Persons Engagement with scrutiny.	Sarah Heffernan/ Karl Sweeney	A report to comeback to the panel on 06.01.11.	06.01.11
15 July 2010 / 19 (3)	Agreed that – Active Citizenship is a curriculum entitlement for all and is promoted throughout Plymouth's schools. This has at its core understanding the democratic process, acquiring political literacy and taking informed and responsible action.	Report on Young Persons Engagement with scrutiny.	Sarah Heffernan/ Karl Sweeney	A report to comeback to the panel on 06.01.11.	06.01.11

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
15 July 2010 / 19 (4)	Agreed that – the Children and Young People Representatives on the Scrutiny panel comprise one member of the UK Youth Parliament and one member to be elected from either the Plymouth Youth Cabinet or the City Youth Council, these being the forums with the broadest electoral base and/or levels of relevant experience.	Report on Young Persons Engagement with scrutiny.	Sarah Heffernan/ Karl Sweeney	A report to comeback to the panel on 06.01.11.	06.01.11
15 July 2010 / 19 (5)	Agreed that – the above representatives hold their posts for one year and help to mentor their successors;	Report on Young Persons Engagement with scrutiny.	Sarah Heffernan/ Karl Sweeney	A report to comeback to the panel on 06.01.11.	06.01.11
15 July 2010 / 19 (6)	Agreed that - the panel recommends that Routeways are commissioned to undertake a review of Children and Young People engagement over the autumn, bringing their findings back to the scrutiny panel in January 2011.	Report on Young Persons Engagement with scrutiny.	Sarah Heffernan/ Karl Sweeney	A report to comeback to the panel on 06.01.11.	06.01.11
15 July 2010 / 22	Agreed that the panel receive a further BSF Update in November when the national picture is more clearly established.	Strategy for Change Building Schools for the Future.	Gareth Simmons	Update to be given to the Panel at the 11.11.10 meeting.	11.11.10

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
15 July 2010 / 24 (1)	Agreed that – the key recommendations from the Budget and Corporate Plan Scrutiny 2010 for Children Services to be incorporated into tracking resolutions.	Work Programme	Amelia Boulter	Recommendations from the budget and corporate plan have been incorporated into the Children and Young People Overview and Scrutiny Panel's tracking resolutions – completed.	09.09.10
15 July 2010 / 24 (2)	Agreed that – the panel take part in a two-day Task and Finish Group in September focusing on the provision and support for Young Carers in the city.	Work Programme	Amelia Boulter and Claire Oatway	The DSO and Vice-Chair have met and pulled together a PID to be agreed at the panel meeting of 09.09.10 – completed.	09.09.10
15 July 2010 / 24 (3)	Agreed that – the provisional October meeting to be changed to a business meeting. This meeting will focus on the budget for children services in line with the comprehensive spending review.	Work Programme	Amelia Boulter	Provisional meeting has been changed to a business meeting - completed.	09.09.10
Feb 10 R 5.1	Formal engagement between school governors and Third Sector organisations takes place over the memoranda of understanding with new schools to maximise the extent to which their facilities are available and accessible to local communities.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway	Claire Oatway to update the panel.	11.11.10

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
<i>R 5.2</i>	Plans are published for better coordination of 'back office' functions between Children and Young People's services and the rest of the organisation to avoid duplication and to gain efficiencies.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway		
<i>R 5.3</i>	Performance management arrangements between the Children's Trust and the Council's executive and scrutiny arrangements are harmonised and clarified.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway		
<i>R 5.4</i>	That, in light of the poor results of the recent unannounced inspection in Children's Services, the department responds to concerns raised over caseloads of Children's Social Workers, resources for Foster Care and the lack of evidence of new and innovative ways of making efficiency savings in co-operation with other departments and partners.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway	This action is no longer relevant and therefore no action is required.	

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
R 5.5	The Board responsible for the improvement of the CareFirst management system clarify the key elements of the project plan with respect to children's Social care, including investment, people resources and key milestones and timelines.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway	An update was given to the panel at the workshop on 07.10.11.	
R 5.6	Further details are provided of efficiency savings contained within the budget reduction in Lifelong Learning.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway	An update to be provided at the 11.11.10 meeting as part of the Comprehensive Spending Review agenda item.	11.11.10
R 5.7	Scrutiny input is requested into the decision as to whether to apply for grant support for free school meals and how match funding is identified.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway	This action is no longer relevant and therefore no action is required.	
R 5.8	Initiatives contributing to the reduction of teenage pregnancy should be part of an overall plan, and properly highlighted to relevant stakeholders.	Budget and Corporate Plan Scrutiny Report Recommendations 2010	Claire Oatway	A focus on reducing teenage conception rates in the city was agreed at the last Cabinet Meeting. No further action is required.	
9 September 2010 / 30	Agreed that the Chair, Vice-Chair, Lead Officer and Democratic Support Officer would meet to review the current status of co-opted representation on the panel with a view to securing necessary representation.	Co-opted representatives.	Chair, Vice-Chair, Claire Oatway and Amelia Boulter	Update to be given to the panel.	11.11.10

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
9 September 2010 / 33	<p><u>Agreed</u> that –</p> <ol style="list-style-type: none"> the vice-chair would chair the task and finish group on young carers in Plymouth and the chair would act as vice-chair; a list of available dates for the task and finish group to be sent to each panel member; the PID be noted, subject to the changes as discussed at the meeting. 	Task and Finish Group on Young Carers in Plymouth	Claire Oatway	Task and Finish Group took place on 15.10.10 and 28.10.10. An update to be provided to the panel at the 11.11.10 meeting.	11.11.10
9 September 2010 / 37	<u>Agreed</u> it should receive a demonstration on CareFirst at the development session on 7 October 2010.	Carefirst	Karen Porte	Carefirst demonstration took place at the development session on 07.10.10. This action is now completed.	07.10.10
9 September 2010 / 39	It was <u>agreed</u> that the panel would receive an updated report on the budget position in January.	School Transport	Simon Arthurs and Claire Oatway	Update to be provided to the panel on 06.01.11.	06.01.11
9 September 2010 / 41	<u>Agreed</u> that the meeting of 7 October 2010 be changed to a developmental session for the panel.	Work Programme	Claire Oatway	The Panel meeting was cancelled and a developmental session took place instead. This action is now completed.	07.10.10